

Working with Employers: Planning Template

Use this template as a guide to plan curriculum led employer engagement activity

LEAD SCHOOL CONTACT										
Contact Name:					Contact email address:				Contact telephone:	
Preferred method of contact:					Availability to meet: <i>e.g., 'non-teaching lessons, before/ after school times/ days'</i>					
COHORT DETAILS					DELIVERY LOGISTICS					
Year group:			Age of students:			School name:				
Number of students:					School location:					
Cohort gender:	Male	Female	Mixed		School day timings:	AM start	Break/ Lunch	PM End		
Cohort ability:	High	Middle	Low	Mixed	Lesson length:	Lesson times:				
Additional comments regarding abilities to inform session pitch:					Suggested delivery timeline: <i>highlight delivery weeks where possible. Consider conflicts/ opportunities e.g., exams, parents' evenings etc.</i>	<i>*insert school term timetable here*</i>				
Any other relevant pupil information: <i>e.g., accessibility requirements, EAL, PP, SEND etc.</i>					Preferred time for activity delivery: <i>consider timetable opportunities & limitations e.g., double lesson/ assemblies etc.</i>					
					School transport: <i>accessibility/ limitations to consider</i>					
					Risk assessment requirements: <i>consider time required to process, extra staff requirements etc.</i>					
					Any requirements for external visitors: <i>e.g., DBS, risk assessment,</i>					
				Preferred virtual platform if required: <i>e.g., teams, zoom, Google</i>						

Curriculum topic:		
What specific curriculum objectives will you incorporate?	What outcomes do you want to achieve?	What type of activity/ activities will deliver these outcomes and curriculum learning objectives?
CURRICULUM OBJECTIVE(S):	OUTCOME(S):	ACTIVITY:
<i>e.g., gravity force, weight = mass x gravitational field strength (g), on Earth g=10 N/kg, different on other planets and stars; gravity forces between Earth and Moon, and between Earth and Sun (qualitative only)</i>	<i>e.g., learners are more aware of labour market opportunities in the North East Space sector e.g., learning is enhanced with authentic links to the world of work</i>	<i>Research project directed by *employer name*, specialising in satellite and network simulation with authentic links to real time business briefs</i>

How will impact be assessed? How can we demonstrate, share and showcase?

<i>e.g., learners are able to...</i>	<i>e.g., learners can name a range of available job roles relevant to the topic/ sector e.g., learners understand and can articulate how the curriculum content relates to the world of work in context of the activity completed</i>	<i>e.g., learners completed a research project including elements of working scientifically and practical demonstration of knowledge acquired e.g., learners confidently presented their findings with an authentic audience</i>
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Any key vocabulary to include: <i>Considerations to inclusive language e.g., gendered pronouns, gendered professions, characteristics etc.</i>	
Additional resources required: <i>e.g., practical equipment, transport etc..</i>	
Activity delivery timeline: <i>Include learner prep, employer prep, engagement activity, consolidation learning, showcase & evaluation etc.</i>	
Any foreseen challenges:	